



Achieve Volunteer Tutor Program

Trained volunteers are available to help Columbia High School students with their school work through the Achieve Tutor Program, sponsored by the school district and the Achieve Foundation. The tutors are either other high school students (peer tutors) or adults from the community who have agreed to work with students for one hour weekly. All sessions take place at CHS under supervision of district staff.

Please note: Tutors are assigned according to volunteer availability and subject area. This may take several weeks and completing this form does not guarantee that an assignment will be made. In addition, tutors will only be assigned to students who are motivated to improve and who make the commitment to attend regularly and arrive promptly for all tutoring sessions.

TO REQUEST AN ACHIEVE TUTOR STUDENTS MUST:

- ☐ complete all of the information requested on the reverse form
- ☐ obtain all the necessary signatures including parent/guardian, teacher & counselor
- ☐ meet with Ms. Forman in Room A139 (Mondays, Wednesdays or Fridays)
- ☐ make a commitment to attend regularly and arrive promptly for weekly sessions

Please return your completed form to the Achieve box in the CHS counseling office, bring to Ms. Forman in Room A139 or email aforman@somsd.k12.nj.us

Please note: This is a **WEEKLY** commitment, students and tutors meet on the same day of the week at the same location every week.

- over for more information -

Achieve Volunteer Tutor Request Form

Please return your completed form to the Achieve box in the CHS counseling office, bring to Ms. Forman in Room A139 or email aforman@somsd.k12.nj.us

Student Information

Name _____

Student # _____ Grade _____ Lunch Period _____ Study Hall (if you have one) _____

Home Phone _____ Cell Phone _____

Email _____

Please indicate when you are available for tutoring (all sessions take place at CHS and please remember, this is a WEEKLY commitment, you will be expected to attend every week):

- ☐ Mondays afterschool 3:15-4:15 pm
- ☐ Wednesday evenings 7:00-8:00 or 8:00-9:00 pm
- ☐ Saturday mornings 9:30-10:30 or 10:30-11:30 am

Guidance Counselor Information

Counselor Name _____ Counselor signature _____

Class & Teacher Information

Subject/Level _____

Teacher Name _____ Teacher Signature _____

Do you have a class website or Schoology or Edmodo account and would you be willing to provide the tutor access? _____

If not, how should the tutor contact you about school work? _____

Preferred email _____

Comments _____

Parent Information

Parent(s) Email(s) _____

Parent(s) Cell Phone(s) _____

I am aware that my son/daughter, _____, has requested help with his/her schoolwork from an Achieve Volunteer Tutor at times to be arranged as indicated above. I have read and understand all that is required of my son/daughter as described in the paragraphs above and on the reverse. Transportation to and from tutoring sessions is my responsibility. The Achieve Foundation has my permission to use photographs of my child for publicity related to the program.

Parent Signature

Student Signature

Date

- over for more information -