



2023-2024

SOUTH ORANGE-MAPLEWOOD PRESCHOOL REGISTRATION



Eligibility Requirements:

1. Be domiciled (a resident) in South Orange or Maplewood
2. Meet the cut-off age: 3 or 4 years of age by October 1, 2023.
3. Pre-register on-line, and provide copies of the supportive documents to complete enrollment (*if homeless or in need of language assistance, please contact the Office of Registration for information*)

Steps for Enrollment:

1. Complete and submit the online application available on the District's website under the tab "Registration." <https://www.somdsd.k12.nj.us>.
2. Place **full page, legible copies** of the supportive documents listed on the [Enrollment Checklist](#) in an enclosed envelope (*with the student's name, enrolling grade, enrolling year and parental information on the front*), in the Drop Box, located at the Board of Education Offices (525 Academy Street, Maplewood) by the deadline. Electronic and faxed copies are not permissible.

Applicants will be submitted for enrollment **AFTER** the completion of above listed steps. Applications with missing, incomplete or incorrect documents may be provisionally enrolled in accordance with NJ State guidelines.

Attention Preschool Families:

1. The dates set aside for preschool enrollment this year will be **Tuesday, February 21 - Friday, March 10th, 3pm.**
2. Preschool applicants **must** complete the enrollment process (*i.e. providing supportive documents after submitting the application*) between the time frame posted in order to participate in the lottery. Documents received prior to the opening of preschool enrollment or after 3pm, March 10th, will be mailed back to the applicants.
3. Note that since preschool seating is extremely limited; only families who have completed the enrollment process by the preschool registration deadline will participate in the preschool lottery, which determines placement consideration.
4. There is a deadline for consideration in the program. The deadline for completing the entire enrollment process will be, **3pm on Friday, March 10, 2023.**
5. For information regarding the preschool lottery, please visit the Preschool Department section of the District's website at: <https://www.somdsd.k12.nj.us/district/preschool-program/>

Registration Drop Box

South Orange-Maplewood Central Offices
525 ACADEMY STREET, MAPLEWOOD, N.J. 07040

Preschool Lottery:

*The South Orange and Maplewood School District will be utilizing a lottery system to place eligible preschool applicants for the 2023-2024 school year. Only families who have **completed the enrollment process** will be eligible to participate in the lottery.* The enrollment process is not considered complete until all necessary documents have been provided. Please be advised that the preschool department will be unable to confirm enrollment status. A confirmation email will be sent by the Office of Registration to those who have completed the enrollment process (beginning 2-4 weeks after the deadline). This will confirm your child(ren)'s eligibility for the lottery.

It is imperative that you include your email address when filling out the online registration form, as this is the only method of communication the preschool department utilizes when notifying families of acceptance and placement decisions. At this time, a date for the preschool lottery has yet to be established. However, once confirmed, the date will be posted on the District's website under the Preschool Department tab. Families who have been selected to participate in the preschool program, via the lottery, will receive an email notification of their child's school assignment on or before August 15, 2023.